

East Malvern Junior Football Club Registration Fee Refund Policy



Who is affected by the Policy?

This policy applies to all members who have registered with the East Malvern Junior Football Club ("EMJFC") and paid the associated membership fee for the season.

Registration Fee Refund Process

The EMJFC requires that all requests for registration fee refunds are received in writing:

- via email to our Club Registrar at info@eastmalvernknights.com.au; or
- via mail to East Malvern Junior Football Club, PO Box 185, Central Park VIC 3145.

Registration Fee Refund Requests need to include:

- the player's full name
- the player's date of birth
- parent/guardian's name and email address used to register the player
- bank account details for the registration refund

The registration refund request will be actioned on the date received and the appropriate refund policy below will apply.

The player will be immediately removed from the EMJFC player list and will be unable to participate in all remaining training and matches with the Club for the season.

Refund Types

- A full refund, and any fees payable to associated third parties, such as but not limited to PlayHQ, will be granted **up to four (4) weeks prior to the start of Round 1**.
- A 50% refund, less any fees payable to associated third parties, such as but not limited to PlayHQ, will be granted **within four (4) weeks of the season commencing**.
- A full refund will be granted in the instance where a player registers and through no fault of their own, the club does not field a team in that age group.

- The club will close off refund requests **four (4) weeks after the commencement of the season** (unless extenuating circumstances prevail as deemed appropriate by the Club President).

Registration fee refund requests on compassionate grounds

- The only time where the club considers a full refund to a player is financial hardship or for compassionate grounds e.g. immediate family member death.
- The amount to be refunded to the player will ultimately be decided by the Club Executive Committee.

SMJFL Registration fee refund requests

Refund for the SMJFL Registration fee will need to be applied for directly with SMJFL per the SMJFL Participant Refund Policy.

SMJFL Participant Refund Policy

To apply please use following link for the application form.

SMJFL Participant Refund Application

Policy review

This Policy is effective from November 1, 2024.

This Policy will be monitored & reviewed every year by the Committee and updated where appropriate.